



Quarterly Meeting Agenda
April 26 -28 2025
Seattle, Washington

Summary of Events

Saturday, 26 Apr 2025

0900 - 0930	Budget Planning
0930 - 1200	Summit Planning
1200 - 1700	Museum of Flight

Sunday, 27 Apr 2025

0900 - 1000	Membership Working Group
1000 - 1230	Website Redesign
1230 - 1330	Lunch
1330 - 1430	Communications Strategy
1430 - 1530	Future Event Planning
1600 - 2100	Cleared for Cocktails

Monday, 28 Apr 2025

0900 - 1100	General Membership Meeting
1100 - 1200	Lunch
1300 - 1500	Industry Updates



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Saturday, 26th April 2025

0900 - 0930 BUDGET PLANNING

Open To: ADF Board Members Hilton Garden Inn, Seattle Airport, Boardroom

Description: The ADF Exec Board will meet to review the 2025 budget. Focus will be placed on allocating funding to primary ADF missions: advocacy, awareness, and member services. Adoption of proposed budget will be voted on during the board meeting.

0930 - 1200 SUMMIT PLANNING

Open To: ADF Volunteers Hilton Garden Inn, Seattle Airport, Boardroom

Description: The ADF Summit Committee will begin planning the 2025 annual summit. Areas of focus to include: location, venue, themes, speakers, sponsorships, tours, and reception.

1200 - 1700 MUSEUM OF FLIGHT

Open To: ADF Volunteers Museum of Flight, Seattle

Description: Tour the Museum of Flight in Seattle with the board of the Airline Dispatchers Federation. This is a non sponsored event.



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0900 - 1000 MEMBERSHIP WORKING GROUP

Open To: ADF Volunteers

Hilton Garden Inn, Seattle Airport, Rainier Room

Description: The ADF Summit Committee will begin planning the 2025 annual summit. Areas of focus to include: location, venue, themes, speakers, sponsorships, tours, and reception.

1000 - 1230 WEBSITE REDESIGN

Open To: ADF Volunteers

Hilton Garden Inn, Seattle Airport, Rainier Room

Description: We will begin designing a new and improved version of the ADF website. Initial focus to be on features and wireframes.

1230 - 1330 LUNCH

Open To: All ADF Members

Hilton Garden Inn, Seattle Airport, Restaurant

Description: All ADF Members are welcome to join the Board, Delegates, and Volunteers for a lunch in the hotel restaurant. RSVP required to info@dispatcher.org to ensure appropriate catering.

1330 - 1430 COMMUNICATIONS STRATEGY

Open To: ADF Volunteers

Hilton Garden Inn, Seattle Airport, Rainier Room

Description: The ADF Communications Team will meet to set the strategy for 2025. Focus areas include: generating calendars/timelines/themes for membership newsletters and social media posts.

1430 - 1530 FUTURE EVENT PLANNING

Open To: ADF Volunteers

Hilton Garden Inn, Seattle Airport, Rainier Room

Description: The ADF Volunteer Team will meet to set frameworks and basic planning for future events. Focus areas: remaining 2025 meetings, upcoming membership events (such as Cleared for Cocktails), and industry awareness events.

1600 - 2100 CLEARED FOR COCKTAILS

Open To: ADF Members & FAA ATP Pilots / Dispatchers / ATC Controllers

SEE ATTACHED FLYER FOR INFO



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Monday, 28th April 2025

0900 - 1100 GENERAL MEMBERSHIP MEETING

Open To: ADF Members Hilton Garden Inn, Seattle Airport, Rainier Room

Description: See Attached Agenda

1100 - 1200 LUNCH

Open To: All ADF Members Hilton Garden Inn, Seattle Airport, Restaurant

Description: All ADF Members are welcome to join the Board, Delegates, and Volunteers for a lunch in the hotel restaurant. RSVP required to info@dispatcher.org to ensure appropriate catering.

1200 - 1500 INDUSTRY UPDATES

Open To: ADF Members Hilton Garden Inn, Seattle Airport, Rainier Room

Description: Our industry partners will be joining us virtually to present updates on topics of interest to the professional dispatcher. Tentative schedule, subject to change:

1200 - 1300	Jim Starnes	Artificial Intelligence
1300 - 1345	Gordy Rother	FAA Air Carrier Update
1345 - 1430	Russ Williams	IFALDA
1430 - 1500	David Nevius	Friends & Partners Aviation Weather (FPAW)



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Quarterly Business Meeting Agenda

Call to Order

Nominations for Treasurer & President

Motion to Accept Last Meeting Minutes

President Report

Vice President Report

Treasurer Report

Motion to Adopt 2025 Budget

Membership Report

Communications Report

Discussion of AI Position Paper *

Discussion of FAA Status

Delegate Reports

Review of Upcoming Events

Motion to Adjourn

*Drafted by Stephen Weikum - see board for advanced copy



CLEARED FOR COCKTAILS

SUNDAY, APRIL 27
4:00 P.M. – 9:00 P.M

COPPERLEAF PATIO,
CEDARBROOK LODGE,
SEATTLE, WA

AVIATION NETWORKING EVENT

Join us for a night where radio calls become handshakes and colleagues become collaborators. Mix, meet, and mingle with the professionals behind the voices you trust every day: dispatchers, controllers, and pilots. Come ready to:

-  Share those "wish you knew this about my job" moments
-  Break down the silos between our critical functions
-  Trade stories and solutions with people who get it
-  Build relationships that make our skies safer (and your workday smoother!)
-  Enjoy good food, drinks, and even better company - all on us!



COMPLIMENTARY ADMISSION

This event is offered at no cost, as the ADF sponsors this gathering to enhance collaborative relationships that strengthen aviation safety.

EXCLUSIVE ACCESS

Attendance is exclusively limited to FAA certificated aircraft dispatchers, air traffic controllers, and air transport pilots.

REGISTER NOW

To ensure we can provide adequate refreshments, and personalized networking opportunities for all attendees, advanced registration is required